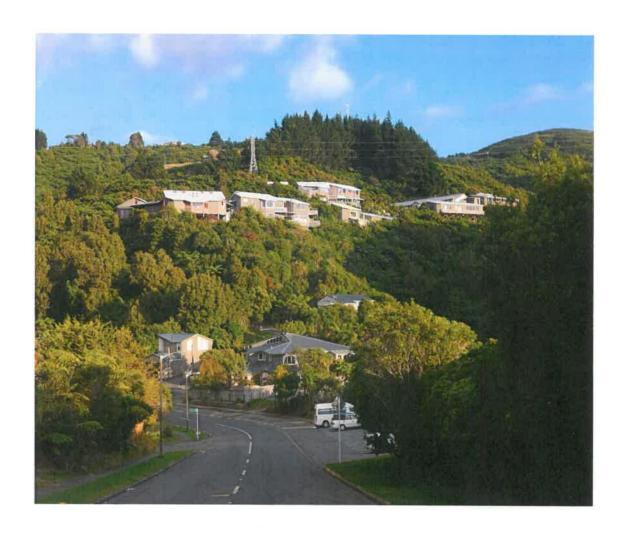
RUDOLF STEINER SCHOOL TRUST (WELLINGTON)

CC28370



2014 Financial Statements

Rudolf Steiner School Trust (Wellington)

Rudolf Steiner Kindergarten

Financial Reports

For the Year Ended 31 December 2014

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Statement of Responsibility

For the year ended 31 December 2014

The Trustees have pleasure in presenting the annual report of Rudolf Steiner School Trust (Wellington), incorporating the financial statements and the auditor's report, for the year ended 31 December 2014.

The Trust accepts responsibility for the preparation of the annual financial statements and the judgements used in these statements.

The management accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the Trust's financial reporting.

In the opinion of the Trust and management, the annual financial statements for the financial year fairly reflect the financial position and operations of the Trust.

The Trust's 2014 financial statements are authorised for issue by the Trustees.

Chair

Rudolf Steiner School Trust

29 - 6-15

(Wellington)

Trustee

Rudolf Steiner School Trust

79/6/15

(Wellington)

Date

Date

Rudolf Steiner School Trust (Wellington)

Statement of Comprehensive Income For the Year Ended 31 December 2014

For the Year Ended 31 December 2014			
		2014	2013
	Notes	<u>Actual</u>	<u>Actual</u>
Income			
Special Character Contributions		701,147	668,003
Other Donations	1	17,319	0
Interest Earned	_	6,064	5,739
Use of Land and Buildings	2	385,600	372,000
Government Property Funding		193,595	181,843
MOE SNUP Contribution		122,141	0
FOUNDATION Donations		1,000	0
Rental Activity (Net)	3	10,616	11,046
Fundraising Activity (Net)	4 -	14,501	21,414
Adult Education Activity (Net)	5 -	2,537	2,606
Bus Group Activity (Net)	6 -	4,640	- 13,920
Other Income	_	3	11,878
		1,415,807	1,255,397
Expenditure			
Administration	7	3,943	3,212
Audit Fee		2,250	2,150
Contribution to Board of Trustees		229,551	210,000
Contribution to Board of Trustees: Fume cupboard		0	10,821
Contribution to Kindergarten		110,933	123,400
Depreciation		146,321	141,527
Insurance		63,666	79,078
Maintenance	8	47,886	62,346
Mortgage Interest		34,520	42,344
Subscriptions and Levies	9	24,689	27,252
Trust Discretionary	10	3,582	3,088
Use of Land and Buildings	2	385,600	372,000
Wages and Salaries	11	72,895	120,342
Contractor		24,791	0
Steiner Certificate Development		20,000	20,000
Marketing	12	0	3,111
	_	1,170,627	1,220,671
	<u></u> -		
Operating Surplus (Deficit) for Year		245,180	34,726
Forgiveness of debt	13	3,195	3,195
Net Surplus (Deficit)		248,375	37,921
Net Surplus (Deficit) - Rudolf Steiner Kindergarten (see Page 6)	-	33,479	7,664
Total Comprehensive Income		\$214,896	\$30,257
			

Rudolf Steiner School Trust (Wellington) Statement of Changes in Equity For the Year Ended 31 December 2014

Tor the real Eliaca of December 2021	Notes	2,014 <u>Actual</u>	2,013 <u>Actual</u>
Equity at 1 January - Rudolf Steiner School Trust		4,228,394	4,225,618
Opening Equity Adjustment - inclusion of MOE Loan	13		- 35,145
Net Surplus/(Deficit) for the Year Increase in Land valuation reserve	14	248,375 170,000	37,921
Equity 31 December - Rudolf Steiner School Trust		4,646,769	4,228,394
Equity 1 January - Rudolf Steiner Kindergarten		20,920	- 13,256
Net Surplus / (Deficit) - Rudolf Steiner Kindergarten		33,479	- 7,664
Equity 31 December - Rudolf Steiner Kindergarten		- 54,399	- 20,920
		4,592,370	4,207,474

Rudolf Steiner School Trust (Wellington)

Statement of Financial Position as at 31 December 2014

		2014	2013
	Notes	Actual	Actual
Total Equity		\$4,592,370	\$4,207,474
Represented by:			
Current Assets			
Suntry Debtors and Prepayments	15	23,711	2,571
Accounts Receivable		0	760
Bank - Westpac #00 Cheque Account		11,305	42,464
Bank - Westpac #02 Fundraising Account		594	16,913
Bank - Westpac #03 Special Character Contributions		33,767	19,697
Bank - Westpac #04 Trust Health Insurance		6,461	6,288
Bank - Westpac #09 Toy Craft and Food Fair		37,788	53,550
Bank - Westpac #12 Building Pledge Account		9,673	7,108
Bank - Westpac Foundation account		1,000	
Endowment Fund	16	10,000	10,000
Term Deposits		125,500	125,500
GST Receivable		23,819	21,420
		283,618	306,272
<u>Current Liabilities</u>			
Sundry Creditors and Accruals	17	47,168	23,257
Refundable Deposits		39,376	39,376
Accounts Payable		36,749	28,408
Loan - Westpac #91	18a	101,901	94,851
Loan - BNZ	18a	7,589	6,499
		232,783	192,391
Net Working Capital		50,835	113,881
Fixed Assets			
Fixed Assets	18	4,989,161	4,618,606
The houses	20	4,303,202	4,020,000
Term Liabilities			
Loan - Westpac #91		214,524	315,168
Loan - BNZ		142,202	150,233
Building Pledges - US Project Fund		7,746	6,742
Ministry of Education Loans	13	28,755	31,950
		393,227	504,093
Net Assets		4,646,769	4,228,394
Net Assets - Rudolf Steiner Kindergarten		54,399	20,920
(See page 7)			
		\$4,592,370	\$4,207,474

Rudolf Steiner Kindergarten Statement of Comprehensive Income For the Year Ended 31 December 2014

	Notes	2014 <u>Actual</u>	2013 <u>Actual</u>
Income			
Government Grants	19	136,522	155,666
Interest Received		280	264
Local Funds	20	119,946	132,153
	_		
Total Income		256,748	288,083
Expenditure			
Employee Costs - Learning	21	216,403	220,169
Learning Expenses	22	10,159	9,893
Administration	23	50,713	54,832
Property	24	12,953	10,853
	-		~~~
Total Expenses		290,227	295,747
Net Surplus (Deficit) for Year	- - -	33,479	- 7,664

Rudolf Steiner Kindergarten Statement of Financial Position as at 31 December 2014

CURRENT ASSETS Income Accrued 26000	<u>Actual</u>
	0
Bank - Westpac #14 Cheque Account 30,598	38,342
Prepayments 978	0
57,576	38,342
LESS CURRENT LIABILITIES	
Income in Advance 10,477	11,468
Trust Creditor 17,853	0
Expenses Accrued 2,532	2,150
Accounts Payable 55,802	15,426
GST Payable 25,311	25,582
Leave Accruals 0	4,636
111,975	59,262
NET ASSETS / (NET LIABILITIES) -54399	-20920
Represented by:	
Equity -54399	-20920
TOTAL EQUITY -54399	-20920

		2014	2013
		<u>Actual</u>	<u>Actual</u>
1	Other Donations		
	Class 12 2013 Donation	700	0
	TCFF Donation	11,119	0
	AR Nelson Charitable Trust	5,000	0
	Donation	500	0
		17,319	0

2 Related Party Transactions

The Raphael House Rudolf Steiner School Board of Trustees is a related party of the Rudolf Steiner School Trust (Wgtn) because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor are disclosed with an indication of the amount where relevant.

The Proprietor provides land and buildings free of charge for use by the Board. The estimated value of this use during 2014 is included in the Income Statement as "Use of Land and Buildings".

The Proprietor collects voluntary financial contributions from the parent community, a significant amount of which is used to support Board activities. This service is provided free of charge.

Where any operational functions are shared between the School and the Proprietor (eg staff wages) costs are allocated between the two bodies on a useage basis, calculated on normal arms length principles.

3	Rental Activity	2014	2013
	38 Matuhi Street Rent Received	14,560	14,560
	Less Expenses		
	38 Matuhi Street Rates	2,326	2,428
	38 Matuhi St Maintenance	636	104
	38 Matuhi Street Insurance	982	982
		3,944	3,514
	Net Surplus/Deficit for year	10,616	11,046

		2014	2013
		<u>Actual</u>	<u>Actual</u>
4	Fundraising Activity		
		2014	2013
	Income	072	000
	Trading Income TCFF Income	973	909
	Other Fundraising Income	31,035 1,361	31,396 3,032
	Other Fundraising income	33,369	35,337
	Expenses	33,303	33,337
	Trading Expenses	546	785
	TCFF Expenses	46,796	11,414
	Other Fundraising Expenses	528	1,724
	·	47,870	13,923
		•	,
	Net Surplus/Deficit for year	- 14,501	21,414
5	Adult Education Activity		
	Income		
	Adult Education Income	617	650
	_		
	Expenses	2.270	2.150
	Adult Education - Course costs & expenses Parent Curriculum - Cost of courses	2,278 513	2,150 500
	Parent Curriculum - Cost of Courses Parent Curriculum - Library books	363	606
	Farent Curriculum - Library books	3,154	3,256
		3,134	3,230
	Net Surplus/Deficit for year	- 2,537	- 2,606
	, , , , , , , , , , , , , , , , , , , ,		
6	Bus Group Activity		
	Income		
	Bus donations	18,557	33,956
	Bus ticket sales	4,745	6,766
		23,302	40,722
	Evnonces		
	Expenses School Bus	27,942	54,642
	SCHOOL BUS	21,342	34,042
	Net Surplus/Deficit for year	- 4,640	- 13,920
	,		

		2014	2013
		<u>Actual</u>	<u>Actual</u>
7	Administration		
	Bank Charges/Mortgage refinance	543	122
	Printing and Stationery	1,828	1,175
	Cell Phone Costs	685	1,219
	Other Expenses	139	265
	Professional Development	748_	431
		3,943	3,212
8	Property Maintenance and Minor Developmen	t	
	Maintanana	261	4,801
	Maintenance	261	•
	Minor Projects	1,004	14,127 17,212
	Consensus Design	4,016	•
	Policy One Expenses	41,525	26,206
	Campus Development	1,080 47,886	62,346
		47,880	02,340
9	Subscriptions and Levies		
	Federation Levies	21,828	21,197
	Subscriptions	2,718	2,623
	Teacher Supply - NZSTE	143	3,432
		24,689	27,252
10	Trust Discretionary		
			500
	Staff Healthcare subsidy	500	500
	Trust discretionary expenditure	3,082	2,588
		3,582	3,088
11	Magaz and Colorias		
11	Wages and Salaries		
	Wages - Trustees	6,211	11,648
	Wages - Property Development	31,383	70,020
	Wages - Property Maintenance	2,350	663
	Wages - Administration	32,951	38,011
	Wages Naministration	72,895	120,342
		,	
12	Marketing		
	Marketing	(+)	74
	Website development	(m)	3,037
		<u>-</u>	3,111

13 Ministry of Education Loans

The Ministry of Education Loans are secured under a first mortgage on the Proprietors buildings. There are 2 loans which are suspensory loans with no interest payable. At the end of each complete year calculated from the date of advance, 1/25th of the principal sum shall cease to be repayable. These loans will be fully forgiven or repaid by 31 December 2023, provided that Raphael House Rudolf Steiner Schoool is operating as an integrated school.

	occured consequences and an arrangement		
		<u>2014</u>	<u>2013</u>
	Opening balance at 1 January	31,950	35,145
	Forgiveness of loan during the year	-3195	-3195
	Closing balance at 31 December	28,755	31,950
		2014	2013
		<u>Actual</u>	<u>Actual</u>
14	Land Valuation Reserve		
	Opening balance	-	
	Increase - HCC revaluation effective 2014	170,000	-
	Closing balance	170,000	<u> </u>
15	Sundry Debtors and Prepayments		
			014
	Income Accrued	•	914
	Sundry Debtors	÷	1,428
	Board Debtors	5,858	200
	Kindergarten Debtors	17,853	230
		23,711	2,572

16 Endowment Fund Asset

At balance date there were 10,000 fully paid redeemable shares in Man OM-IP 140 Plus Ltd recorded at the cost of \$10,000 at 31 December 2014. (The market value of this investment was \$16,726 at 31 December 2014)

17 Sundry Creditors and Accruals

Southern Cross Healthcare Scheme	4,880	5,405
Expenses Accrued	30,422	3,381
Leave Liability	-	9,249
Income in Advance	11,866	5,222
	47,168	23,257

	Age	Life	Cost Price	Book Value	Additions	Deletions	Cost Price	Annual Depreciation	Accummulated Depreciation	Book Value
Fixed Assets			31/12/2013	31/12/2013	2014	2014	31/12/2014	2014	2014	31/12/2014
			520,000	520,000	2014	2027	690,000	2027		690,000
Land at Government Valuation	4002						898,396	14,973	314,436	
Upper School	1993	60	898,396 344,682	598,933 315,958			344,682	5,745	34,469	_
Upper School Stage 2	2008	40					615,085	15,377	492,068	
Gymnasium Hall: Petone West	1982		615,085	138,394				2,115	71,910	12,690
School Office	1980	40	84,600	14,805			84,600 69,600	1,160	· · · · · ·	
Community Room:Heide Werth	1993	60	69,600	46,400			18,800	313	7,519	-
Firewood Store	1990	60		· ·			366,800	5,113	67,246	
Craft Room/Class 8	2003	60	366,800				1		65,626	
Computer Room / Class 7	1991	60	171,200	108,428			171,200	2,853	38,926	-
Remedial Room	1987	60	86,500	49,016			86,500	1,442		
LS Handwork Room	1984	60	58,300	_	-		58,300	972	29,151	29,149
Wood and Metal Work Rooms	1983	60	211,600				211,600	3,527	109,328	102,272
Eurythmy Building	1994	60		1			860,600	14,343	286,866	
Class 5 / 6	1991	60	473,000	1	1		473,000			+
Class 1 / 2 / 3 / 4	1998	60	653,659				653,659			1
Kindergarten	1981	60	395,000				395,000			1
Shade Cover	2004	5	4,388	0	ļ		4,388		_	+
Driveway	2005	10	-	9,534	+		47,664	-		
Remedial Room Fireplace	1999	10					1,413			+
Library Renovations	2006	10	12,959	3,887			12,959	_		-
Kindergarten Renovations 2008	2008	10	15,916	 			15,916		9,551	6,365
Kindergarten ECE upgrade	2009	10	54,010	27,005			54,010		32,406	
Raphael Class upgrade	2009	10		1,930			3,865		2,322	
Drinking Fountain	2004	5		0			1,905	+		
Electrical Tester	2004	5	4,041	0			4,041	. 0	4,041	
Toilet Class 5 and 6 Revamp	2005	5	13,954				13,954			
Power Supply Upgrade	2004	5	7,500	C			7,500	0	7,500	
38 Matuhi Street at cost	1997	60	154,924	113,610			154,924	2,582	43,896	111,028
Class 9 and 10 as at 31 Dec 2010	2010	60	54,515	50,879			54,515	909	4,545	49,970
Class 9 and 10 as at 31 Dec 2011	2011	60	448,628	426,196	5		448,628	7,477	29,910	418,718
Minor Capital Works 2011	2011	10	25,374	17,763			25,374	2,537	10,149	15,225
Science Laboratory Refurbishment	2011	10	112,034	78,425	<u> </u>		112,034	11,203	44,813	67,221
IT Laboratory Refurbishment	2012	10	3,137	2,509			3,137	314	942	2,199
Minor Capital Works 2012	2012	1.0	9,834	7,868	1		9,834	983	2,949	6,885
Science Laboratory Refurbishment	2012	10	48,417	38,731			48,417	4,842	14,528	33,889
Computer Room Upgrade 2012 portion	2012	10	15,209	12,167	'		15,209	1,521	4,563	10,646
Minor Capital Works 2013	2013	10	14,228	12,805	5		14,228	1,423	2,846	11,382
Minor Capital Works 2014	2014	10			5,513		5,513	551	. 551	4,962
Masterton Relocatable	2014	30			25,920		25,920	864	864	25,056
SNUP	2014	20			180,272		180,272	1,502	1,502	178,770
Driveway and carpark Upgrade	2014	10			62,920		62,920	1,573	1,573	61,347
Class 7 Upgrade	2014	60			42,466		42,466	118	118	42,348
Sprinkler System Upgrade	2014	40			29,786		29,786	186	186	29,600
									_	
			\$ 6,881,737	\$ 4,618,604	\$ 346,877	\$ -	\$ 7,398,614	\$ 146,321	\$ 2,409,453	\$ 4,989,161

Note 18a

Please also note that both the Westpac loan and the BNZ loans as disclosed on Page 5 of the Annual Report are secured by way of registered first mortgages over property at 27 Matuhi Street and 38 Matuhi Street respectively.

		2014	2013
		<u>Actual</u>	<u>Actual</u>
Note			
19	Government Grants		
	Early Childhood Funding	136,522	151,914
	Teacher Study Awards	0	3,752
		136,522	155,666
20	Local Funds		
	Standard Disbursements - Kindergarten	9,013	8,718
	Other Income	0	35
	Proprietors Contribution	110,933	123,400
		119,946	132,153
21	Employee Costs - Learning		
	Kindergarten Teachers	144,778	142,010
	Kindergarten Mentor	0	1,969
	Kindergarten Assessments	125	0
	Kindergarten Teacher Relieving	1,265	7,148
	Kindergarten Teacher Assistants	67,800	66,450
	Kindergarten Therapists	2,165	1,212
	Professional Development	270	1,380
	Advertising - Recruitment	0	0
		216,403	220,169
22	Learning Expenses		
	Kindergarten Supplies and Catering	10,159	9,893
		10,159	9,893
23	Administration	40.075	45.440
	Employee Costs	43,975	45,413
	Audit Fee	2,250	2,150
	Telephone & Fax	736	1,536
	Postage ,Printing & Stationery	121	442
	IT Software and Support	2,742	2,634
	Other Kindergarten Expenses	259	2,083
	Photocopying Costs	<u>630</u> 50,713	574
			54,832
24	Bronorty		
24	Property Cleaning Materials	2,340	1,759
	Bin Hire	2,340	87
	Heating and Electricity	2,038	1,801
	Maintenance Expenses and Minor Projects	1,626	625
	Employee Costs	6,948	6,581
	Employee costs	12,953	10,853

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RUDOLF STEINER SCHOOL TRUST (Wellington)
Notes to the Financial Statements
for the Year Ended 31 December 2014

GENERAL ACCOUNTING POLICIES

The general accounting policies recognised as appropriate for the measurement and reporting of operating and financial position on an historical cost basis have been applied in the preparation of these financial statements. Accrual accounting has been used to match income with expenses.

DIFFERENTIAL REPORTING

The Trust qualifies for differential reporting exemptions because it is not publicly accountable as defined in the Framework for Differential Reporting (the Framework) and it is not large. Many of the reporting exemptions available under the Framework have been applied.

PARTICULAR ACCOUNTING POLICIES

The following particular accounting policies which materially affect the measurement of profit and the financial position have been applied:

Government grants

Operational grants are recorded as income as received. Other grants are recorded as income as received unless there are unfulfilled conditions attaching to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to income as the conditions are fulfilled.

Donations

Donations, gifts and bequests are recorded as income when their receipt is formally acknowledged by the Trust.

Interest income

Interest income on investments is recorded as income in the period it is earned.

Use of Land and Buildings Income

The property from which Raphael House Rudolf Steiner School operates is owned by the Trust. The income is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. There is also an offsetting non-cash expense that equates to this non-cash income.

Accounts Receivable

'Accounts Receivable' represent items that the Trust has issued invoices for, but has not received payment for at year end. They are initially recorded at fair value and subsequently recorded at the amount the Trust realistically expects to receive. A provision for impairment of Accounts Receivable is established where there is objective evidence the Trust will not be able to collect all amounts due according to the original terms of the debt.

Investments

Investments are recorded at the lower of cost or market value.

Loans

Loans are recognised at the amount borrowed. Loans are classified as current liabilities unless the Trust has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Accounts Payable

'Accounts Payable' represents liabilities for goods and services provided to the Trust prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Fixed Asset Depreciation

Fixed Assets are recorded at cost less accumulated depreciation except for land which is recorded at government valuation; with the exception of the 38 Matuhi Street property purchase in 1997 which is valued at cost less accumulated depreciation.

Depreciation is being provided on a straight line basis over the expected life of the assets. The estimated useful lives are as follows:

Sprinkler System Upgrade 40 Years
Buildings 60 Years
Relocatables 30 to 40 Years
SNUP 20 Years
Land Improvements 10 Years
Other Assets 5 Years
Driveway Upgrade 10 years

Goods and Services Tax

These financial statements have been prepared on a GST exclusive basis and any tax due or owing at balance date is shown in the Statement of Financial Position. GST is accounted for on a payments basis.

Taxation

The Trust is a registered charity and as such is exempt from Income Tax.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies.



INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF
RUDOLF STEINER SCHOOL TRUST (WELLINGTON)

Report on the Financial Statements

We have audited the financial statements of Rudolf Steiner School Trust (Wellington) on pages 3 to 15, which comprise the statement of financial position as at 31 December 2014, and the statement of comprehensive income, and the statement of changes in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Trustees Responsibility for the Financial Statements

The Trustees are responsible for the preparation and fair presentation of financial statements; in accordance with generally accepted accounting practice in New Zealand, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing and International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates, as well as the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor, and as auditors of Raphael House Rudolf Steiner School (as agents for the Office of the Auditor General), we have no relationship with or interests in Rudolf Steiner School Trust (Wellington).

Opinion

In our opinion, the financial statements on pages 3 to 15 present fairly, in all material respects, the financial position of Rudolf Steiner School Trust (Wellington) as at 31 December 2014, and its financial performance for the year ended on that date in accordance with generally accepted accounting practice in New Zealand.

Chartered Accountants

29 June 2015 Wellington, New Zealand