

Minutes of Board Meeting

Monday 4th July 2022

Zoom

Present: Kyle Gibson (Chair), Karen Thrumble, Christine Nicholls, Dylan Sharm, Tim Angus, Andrea Wakelin

Apologies: Janet Molloy, Karyn Gray

Opened meeting with a Karakia

No Conflicts of interest to declare

Principal report

- Taken as read
- **Action:** How are we improving the roll situation? Principal to report back next meeting on this
- **Action:** Karyn to show rolling roll numbers month on month and reason for leaving
- Whanau time - not been successful; Dylan reported that older students don't want time away from their work and most classes seem to want to socialise within their class group. Some time ago there was lots of inter-class mixing especially outside of school. Doesn't work when forced on by teachers. This is noted by the Board
- Board approves the recommended school opening and closing dates for 2023.

Moved by the Chair

- **Action:** Karyn to send note to all staff acknowledging the effort going in, the challenging times that continue, and thank you from the board, hoping that they have a restful term break –
Kyle/Christine to draft and send to Karyn

Kindergarten

Andrea/Christine provided an update and answered questions from the Board

Discussion re risk of formal challenge from staff or the community re the board's process; one could come but the board had to make a decision about whether to find an alternative license holder or not. A challenge could cost us time and money (worse case delay implementing any change) but wouldn't change the outcome as that's not within the Board's control.

Action - Publish update in the BT

Action - Karyn to communicate update to staff before anything goes into BT

Policies

Action: Karyn to provide the Board sight of the COI register

Policies moved by Chair, all in favour of both policies - presiding member role description and Conflict of Interest policy

Finances

Action: Lines to reflect what they say - Board Consultancy instead of Board expenses

Action: Update on international students next meeting

Student update

Intro of new phone policy - been floated with students; some skepticism that the policy won't be managed well over time as this is a pattern. This policy is less confrontational against students – and it has been well explained in a collaborative way by DP. Well outlined as a teaching and learning tool, which was good.

It is noted that there is strong support from the Board for the device use policy

Trust update

- New Building: Great progress - on time and to budget; Scaffolding is down; Trust aware that they've not done enough promotion about the building and will address this
- Hoping to work with the Principal re additional support on special character now that they don't need to support the kindergarten. Current special character funding from the Trust is \$5000 - not enough. Additional funding will help greatly. Conversation needed with the Principal to identify what will be helpful
- Some comms to the community is needed around this - perhaps a BT update following the Trust meetings; ability to divert funding going into the kindergarten to special character development.
- Karen Thrumble mentioned that the PTFA is also wanting to support teacher training in special character

Minutes

1. **Action:** Spelling errors to be corrected (role/roll x 2)
2. **Action:** In committee minutes to be separated out
3. **Action:** No minutes on website since February - these need to be loaded and to check that In Committee minutes are taken out.
4. **Kyle to chat to Karen and also check the Board has approved all minutes before publishing.**

**Minutes approved subject to errors above being corrected and In Committee being separated out
Moved by Andrea, seconded by Dylan**

Comms for BT

1. Kindergarten update - you will remember our last communication which said we had offered The Cottage and Thorndon the opportunity to enter into negotiations with us to take on the early childhood license. Thorndon declined this offer, and The Cottage accepted. Therefore, we have commenced negotiations with the Cottage. We hope to know the outcome of these negotiations by the end of July. We will provide another update as soon as we can. **Communicate to staff first, before putting this in the BT**
2. Phone/Device Policy. The Board believes this policy is important to work with the challenges of today while balancing the special character (**think about wording – this is an operational policy and not a board policy?**)
3. The board is excited to see the progress with the new building and is looking forward to its unveiling in due course
4. Communicate dates for next year

Meeting closed 8.00pm with a closing karakia