

# Minutes of Board meeting – Raphael House Rudolf Steiner School

Monday 12 August 2024  
Upper School Staffroom 6.30pm

## **Attendance**

Karyn Gray (Principal), Christine Nicholls (Proprietors' representative), Janet Molloy (Proprietors' representative), Andrea Wakelin (parent representative), Karen Thrumble (parent representative), Matthias Vest (parent representative), Max Letifov (student representative)

## **Apologies:**

Kyle Gibson (Chair), Tim Angus (staff representative)

## **Conflicts of Interest:**

There were no conflicts of interest.

## **Principal's report:**

Focussed discussion around the new collaborative proactive solutions (CPS) approach to support school with children with challenging behaviours. This initiative is reducing the load on the senior leadership team but the stress on the teaching and support staff remains high with a hyper vigilant state being the norm across some classrooms to protect the children. This is prevalent in three classes in the lower school.

Karyn will continue to provide support to all teaching and support staff and update the Board who will provide full support as required.

Discussion around class sizes and whether this is a governance (Board) or operational (Principal and leadership team) decision around putting a limit on class sizes. Decision made that class by class decisions (based on class make up and support needs) should be an operational call overall however if it is desired to reduce class size maximums for all classes this would need to come to the Board to discuss, given the financial implication of this.

Conversation around EOTC activities and bus safety. There is confidence that the rigorous Camp programme and processes are sufficient to keep our children safe and reduce Board liability.

## **Action:**

- Karyn to continue to update the Board around staff wellbeing and any additional support required.

- Karyn to provide financial modeling around what funding would look like with a smaller school role (non urgent).

#### **Trust update:**

A number of projects are underway including reviewing insurance and working with lawyers to update some of our trust documents

#### **PTFA update:**

The new school bus is now out in the wild. There will be a competition for the community to design the bus branding.

Contributions to the fair are stagnant however the fair community is working hard to rouse the community to make the day a success.

#### **Student update:**

Student elections in September this year. Max will speak with Upper School students to garner interest and provide information on what the student rep role on the Board requires.

The student leadership group continue to support the building of relationships between the lower and upper school with:

- Club membership across all multiple classes (class 5 and up)
- Senior students going into lower school classes to play card games and build relationships with the younger students.

#### **Action:**

- Appoint Marcelly as returning officer.  
*Moved by Matthias, seconded Andrea.*

#### **Minutes from July**

- Minutes were true and correct.  
*Moved by Max, seconded by Matthias.*

#### **Communications for the community**

- Plug for the fair (10 November) thanks for everyone who has signed up and encouragement to sign up for a working group if you haven't.

#### **Closing verse**

Janet closed the meeting with a verse.

The meeting closed at 7.40 pm

**These minutes were approved at the October 14 Board meeting**

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

**Kyle Gibson  
Presiding Member**

