

Minutes of Board meeting – Raphael House Rudolf Steiner School

Monday 6 May 2025

Zoom: 6.30pm

Attendance

Karyn Gray (Principal), Matthias Vest (parent representative), Andrea Wakelin (parent representative), Karen Thrumble (parent representative) (from 6.45pm), Janet Molloy (proprietors' representative), Christine Nicholls (proprietors' representative), Kyle Gibson (Chair) and Ivo Vest (student representative).

Karyn opened the meeting with a verse.

Apologies

An apology was received from Tim Angus (staff representative).

Conflicts of Interest

There were no conflicts of interest.

Principal's report

Increase in attendance was noted. Whilst still not at the required level we are improving which is positive.

Karyn reiterated the benefits of the Kolisko conference attended by many staff. Janet noted that the continuation of Karyn attending leadership training and huis is well worthwhile and benefits the wider school community.

Karyn noted that the current deficit in funds (overspend) is expected as more spending happens in the first quarter than later in the year. It is expected that this will balance out as the year progresses.

Karyn and her leadership team are looking into how to best use the \$25,000 donation from a family within the community. At this stage the plan is to spend this on the Outdoor Classroom and Geoff is involved in planning for this.

Dorothea is back at school tomorrow after bereavement leave and Tim is on sick leave this term.

Actions

No actions

Trust update

Louise has resigned as Trustee as her family has moved to the Waikato. The Trust will look into what skills we need on the Trust before deciding how best to replace her.

Thomas continues to work with Brett as the Eurythmy room is re-roofed. He is also actively following up on our lost deposit and spearheading legal action in this regard.

Gita continues to follow up with families with overdue attendance dues. The number of families with overdue fees is very low and is being actively managed. Full credit to Gita for her work in this space.

Actions

No actions

Student update

Ivo noted that some students ordered pizzas to be delivered to school using a school computer. They were advised that this is not OK which students were confused about as they don't feel they understand what the rules are here.

Actions

Karyn to address with the Upper School directly.

PTFA update

The PTFA had a meeting with Karyn and have agreed to take over the admin of class reps. The idea is to have a meeting each term (two in person and two online each year).

They are also considering introducing a grandparents day. This is still in progress with more updates to come.

School bus branding is stalled but will be re-picked up this year.

Actions

Karen, Karyn and Janet to meet to discuss and share ideas around grandparents day and bus branding.

In committee

Moved into committee at 6.55pm

Moved out of committee at 7.05pm

March minutes

The minutes of the Board meeting held on 31 March 2025 were agreed as a true and correct Record.

Moved by Karyn, seconded by Matthias.

Karyn closed the meeting with a verse.

Meeting ended at 7.15pm.

These minutes were approved at the July 28 meeting



Kyle Gibson, Presiding Member

